



Early Childhood Teacher Assistant

Type: Full-Time

Supervisor: Head of Early Childhood

Starting Date: Mid-August 2023

Mission Statement: *Catherine Cook School is a vibrant learning community that fosters curiosity, develops critical thinking, and inspires compassionate leadership for students in preschool through 8th grade.*

Diversity Statement: *Catherine Cook School is committed to creating and sustaining a diverse and compassionate community grounded in a culture of integrity.*

At Catherine Cook, we value a diverse and inclusive community. We define diversity as the range of differences and similarities between social identifiers, including: race, socio-economic status, ability, age, gender identity, sexual identity, religion, and ethnicity. The ideal candidate is eager to join this type of professional community. We specifically seek candidates from underrepresented backgrounds.

Job Description:

Early Childhood classroom teams work together to build warm, respectful, and supportive relationships with children and families and cultivate a safe and stimulating learning environment. Teacher assistants can help create the foundation for a smoothly functioning classroom team by communicating openly and honestly with the teacher about their expectations about roles, duties, and classroom routines. Assistants and teachers discuss how to plan and prepare daily routines, curriculum, classroom environment, and materials; what to do in emergencies; and how to be proactive with behavior challenges, conflict resolution, and student's needs before the school year begins. Teacher assistants also help by contributing their ideas, leading when appropriate, and assisting with classroom clean up and student portfolios. Catherine Cook School is a genuine learning community. We value reflection, cultural responsiveness, and continuous growth.

Qualifications:

- Bachelor's degree in Early Childhood preferred, experience in early childhood required
- Proven teaching and organization skills
- Strong communication skills

- Willingness to learn and grow professionally
- Experience working with students in ages 3-6

Catherine Cook School's educational program focuses on the whole child. Establishing and maintaining positive relationships with children is the foundation of our pedagogical approach. The curriculum must be developmentally appropriate and support the growth of knowledge, skills, and personal assets of children.

Compensation and benefits are competitive and commensurate with education and experience. Visit catherinecookschool.org to learn more about our school and culture. Catherine Cook School is an equal opportunity employer.

Must be fully vaccinated against COVID-19.

Qualified candidates, please [click here](#) to complete an application with resume and cover letter. Submissions due by May 20, 2023. If you have questions or need additional information, please reach out to the hiring manager:

Lisa Kampwirth, Head of Early Childhood
lkampwirth@ccookschool.org.